



LUBAVITCH  
CHILDREN'S CENTRE  
For the Child in You

ב"ה

# Lubavitch Children's Centre

1 Northfield Road, London, N16 5RL  
T. 020 8809 9050 F. 020 8809 9055  
www.LubavitchChildrensCentre.com  
info@LubavitchChildrensCentre.com

**WARNING:**

**It is an offence to knowingly give false information in order to evade payment of any charge or to reduce the amount of any charge. In your own interests, please take care that complete and correct replies are given.**

Date of application.....

Date when you would like placement to start:.....

Name(s) and age(s) of child(ren) under five for whom admission is desired:

Surname	First name	Boy/ girl	Date of birth Hebrew and English		
Days/Sessions per week (please tick)					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM (8am - 12:45 pm)					
PM (1:00 pm - 5:45p m)					

Name of applicant in full (parent or guardian)	Home address	Tel no./mobile no./ email address

**Particulars of father**

Cohen / Levi / Yisroel

Full Hebrew name.....

Date of Birth.....

Occupation.....

**Particulars of mother**

Full Hebrew name.....

Date of Birth.....

Maiden name.....

Occupation.....

**Particulars of Marriage (please enclose copy of Kesuba)**

Date of Marriage.....

Under rabbinical Authority of.....

**Particulars of family**

Other children	M/F	Date of Birth	School attending
.....	.....	.....	.....
.....	.....	.....	.....
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ADDITIONAL REQUIREMENTS: If your child has a disability, allergy or any special needs, please provide details below:

.....  
 .....  
 .....  
 .....  
 .....  
 .....  
 .....  
 .....

**Please include a copy of your child’s immunisation record.**

<b>Which shul / community are you affiliated with? Is there anything you would like us to know about your minhagiem that may affect your child in our setting?</b>

<b>Income band (please tick)</b>				
<b>Band 1</b> (under £34,000)	<b>Band 2</b> (£34,000-£54,000)	<b>Band 3</b> (£55,000 - £70,000)	<b>Band 4</b> (£70,000 - £99,000)	<b>Band 5</b> (Over £100,000)

If you are offered a place you will be required to provide one of the following proofs of income:

- i) Most recent payslips - two monthly or 4 weekly payslips per person or
- ii) Copy of accounts showing most recent earnings or accountant’s statement if self-employed; and

iii) Most recent tax credit award from HM Revenue and Customs where tax credits is being claimed.

Please note that the Single Funding Formula is already incorporated in the charges for 2, 3 and 4 year olds.

**Please state your child's first language**

English    Yiddish    Hebrew    French    Other.....

**Is there any other languages spoke at home? If Yes which?**

.....

**Where was the child born?**

.....

**Where did the mother attend school?**

.....

**Where did the father attend school?**

.....

**Consents:**

- We would like to take pictures of the children for use at the centre or in centre publicity. I have no objections to this. Signature.....
  
- I understand that I should check and if necessary treat my child for head lice and nits. I have no objections to my child's hair being checked.  
Signature.....
  
- We like to take the children on local walks, to shops, parks etc.  
I have no objection in my child being included. Signature.....
  
- In the case of an emergency, if we cannot contact the parents, the centre will seek any necessary emergency medical advice or treatment. I have no objections to this. Signature.....

Please return this form together with £50 registration fee to  
Lubavitch Children's Centre,  
1 Northfield Road, London N16 5RL

# **THIS SECTION TO BE RETAINED BY PARENT FOR REFERENCE**

## **Regulations covering the admission of children to Children's Centres**

### **Weekly charges for full time places**

Please contact the Children's Centre for details of the weekly charges, which are applied for up to 48 weeks of the year. Parents must however pay fees as usual for training closure days, outings and for the child's absence due to holiday and/or sickness.

A number of places are allocated to children who meet the statutory in need criteria and no charge is made for these places which are allocated via Social Services.

1. Children under 5 only are admitted.
2. Children's Centres are open 8:00 am Monday to Friday. Children must be collected punctually. The Children's Centre closes at 5.45 p.m. (on Friday at 12:00pm) A late charge is applied of £5.00 for every 5 minutes after end of session. Persistent late collection may result in withdrawal of the place.
3. Children must be brought and collected by a responsible person no younger than 16 years and an emergency telephone contact number is required when the child is admitted to the Children's Centre. This number will be checked at regular intervals.
4. The reason for a child's absence must be reported immediately to the Children's Centre, otherwise the place may be withdrawn.
5. The Children's Centre Manager will exclude any child suffering from (i) an infectious or contagious disease (details on admission) or (ii) any child from a household where there is a case of infectious diseases. Re-admission will be in line with statutory guidelines available on parents notice board.
6. It is a condition of admission that parents give their consent for the admission of their child(ren) to hospital for necessary treatment.
7. A spare set of clothes should be provided, clearly marked with the child's name.
8. The charge for attendance at the Children's Centres under statutory authority is applied for 48 weeks per year. The normal daily charge is applied for training days (currently 3 per year), outings and absence due to sickness or holiday.
9. A deposit equivalent to one week's fee must be paid on admission and one week's fee in advance. The deposit will be refunded when your child leaves if

your account is in advance. A minimum of 4 weeks' notice is required to terminate the place.

10. A "no arrears" policy is applied in Children's Centres. Failure to adhere to this will result in withdrawal of the place.
11. It is the parent's/carer's responsibility to notify the Children's Centre Manager immediately of all changes of address, emergency number or employment circumstances.
12. Due to the admissions register for places, it may be possible only to offer a part time place for your child.
13. Families who are not Hackney residents will be charged the band 3 rate.

## HELP WITH THE COSTS OF CHILDCARE

### Websites

Help with the costs of childcare

[http://www.daycaretrust.org.uk/mod.php?mod=userpage&menu=9&page\\_id=15](http://www.daycaretrust.org.uk/mod.php?mod=userpage&menu=9&page_id=15)  
[http://www.daycaretrust.org.uk/mod.php?mod=userpage&menu=1003&page\\_id=120](http://www.daycaretrust.org.uk/mod.php?mod=userpage&menu=1003&page_id=120)  
<http://www.hmrc.gov.uk/childbenefit/index.htm>  
<http://www.hmrc.gov.uk/leaflets/wtc5.pdf>  
<http://www.jobcentreplus.gov.uk>  
<http://www.taxcredits.inlandrevenue.gov.uk/HomeNew.aspx>

### Booklets

#### **'Applying for tax credits and other financial help for your children' booklet**

Available from Department for Education and Skills, DfES Publications, PO Box 5050, Annesley, Nottingham NG15 0DJ, tel: 0845 60 222 60, fax: 0845 60 333 60, email: [dfes@prolog.uk.com](mailto:dfes@prolog.uk.com), please quote ref: PKHEY4

#### **'Tax credits - an easy guide to help you claim what you're entitled to' booklet**

Available from Children's Information Service at The Learning Trust, 020 8820 7590/7583 or email [cis@learningtrust.co.uk](mailto:cis@learningtrust.co.uk)

## Childcare Fees September 2019 (per child)

Fees are charged 48 weeks per year. (A reduction will be applied as follows; 1 week in October and April, and 2 weeks in August.)

There will be discount of 20% for the second child only.

### Band 1- Household income under £34,000 per year

Band 1	Full day care 8:00-17:45	Half day (per week)		Additional Day	Additional Session
		8:00-12:45	13:00-17:45		
Child age	Per week (9 sessions)				
0-2	£175.50	£107.50	£86.00	£43.00	£21.50
2-5	£168.50	£102.50	£82.00	£41.00	£20.50
2-5 (with 15 hours funding)	£124.00	£49.00	£30.50	**	**
2-5 (with 30 hours funding)	£79.50	**	**	**	**

### Band 2- Household income between £34,000 and £54,000 per year

Band 2	Full day care 8:00-17:45	Half day (per week)		Additional Day	Additional Session
		8:00-12:45	13:00-17:45		
Child age	Per week (9 sessions)				
0-2	£202.50	£125.00	£100.00	£50.00	£25.00
2-5	£197.00	£120.00	£96.00	£48.50	£24.00
2-5 (with 15 hours funding)	£145.00	£57.50	£35.50	**	**
2-5 (with 30 hours funding)	£93.00	**	**	**	**

### Band 3 – Household income over £55,000 to £70,000 per year

Band 3	Full day care 8:00-17:45	Half day (per week)		Additional Day	Additional Session
		8:00-12:45	13:00-17:45		
Child age	Per week (9 sessions)				
0-2	£229.00	£140.00	£112.00	£55.50	£28.00
2-5	£221.00	£127.50	£102.00	£53.50	£28.00
2-5 (with 15 hours funding)	£162.50	£64.50	£40.00	**	**
2-5 (with 30 hours funding)	£104.50	**	**	**	**

**Band 4- Household income over £70,000 to £99,000 per annum**

Band 4	Full day care 8:00-17:45	Half day (per week)		Additional Day	Additional Session
Child age	Per week				
	(9 sessions)	8:00-12:45	13:00-17:45		
0-2	£255.50	£157.50	£126.00	£62.50	£31.50
2-5	£239.50	£147.50	£118.00	£58.50	£29.50
2-5 (with 15 hours funding)	£176.00	£69.50	£43	**	**
2-5 (with 30 hours funding)	£112.00	**	**	**	**

**Band 5 - Household income over £100,000 per annum**

Band 5	Full day care 8:00-17:45	Half day (per week)		Additional Day	Additional Session
Child age	Per week				
	(9 sessions)	8:00-12:45	13:00-17:45		
0-2	£344.50	£212.50	£170.00	£84.50	£42.50
2-5	£288.00	£177.50	£142.00	£70.50	£35.50
2-5 (with 15 hours funding)	£212.00	£84.00	£52.00	**	**
2-5 (with 30 hours funding)	£136.00	**	**	**	**